



DRAFT

APIC-GD General Membership Business Meeting - July 20, 2007
Location: The Henry Ford Estate, Dearborn, MI

- A. Attendees were welcomed and the meeting was called together by President Janet Moody at 12:42 p.m. (see appended attendance sheet)
- Minutes from the previous General Membership Business meeting have been posted on the chapter's website; motioned and approved previous minutes.
 - Email has been sent to membership related to cancellation of the August 17th Best Practices Conference (BPC) that was co-sponsored by Blue Cross/Blue Shield, MSIC and APIC-GD; we've had three previous programs; will consider a BPC in 2008 with plans to meet Fall 2007 to review – any input from members is welcome.
 - The Board is in process of updating the Chapter Handbook and Job descriptions
 - We are seeking fund raising opportunities to help with finances/budgeting.
 - The Board voted to contribute \$100.00 to the Infection Control International Federation; may request Candace Friedman to give a future presentation at a meeting related to challenges and problems, e.g., this year at national Budapest, Hungary was highlighted by a Chapter who were able to sponsor an attendee to the national conference.
 - Appreciation to Chapter for sending President and member of Board, Gigi Kelm. Did note the chapter leadership meeting was somewhat disappointing as most of the ideas we're already doing. One suggestion worth mention is have an annual creative idea award.
 - Distributed selected handouts from National that is also available on APIC website including MRSA study presentation by Jarvis. Also how to break the chain directed toward medical offices from Tacoma Washington website at www.tpchd.org.
- B. Past President, Gigi Kelm, distributed information on presentations from National APIC Conference on C. difficile by LC McDonald and also on positive approach to behavioral and social change.
- C. Advocacy Chair - Judene Bartley's report was distributed and overviewed; there are also updates on the national website.
- D. President Elect - Doris Neumeyer, overviewed an opportunity to present an educational/training program on bloodborne pathogens and sterilization to Permanent Cosmetics Professionals (apply cosmetic tattooing) who require annual training for certification. Would require approval of program but could be revenue generating opportunity; currently limited classes available for \$135 / attendee for 4 hour class; could also be outreach and may be able to piggyback onto conference or stand-alone;

no cost to apply, other suggestion to offer BBP training opportunity to vendors as some facilities now requiring.

- E. Treasurer Susan Fletch-Gutowski impart that national office requires response from our chapter if we will change our annual dues; consensus vote to remain same at \$20/year. *Post-meeting clarification sent related to chapter funds in lieu of formal Treasurer's report:* as of June 30, 2007, the balance in the checking account is \$1952.31 and there is \$9663.54 in the AG Edward's CD (investment account). This makes a total of \$11,615.85. Preliminary numbers on today's meeting indicate that we will just about break even ~ took in \$600 and paid about \$600 for the luncheon.
- F. Educational Chair Beverly Mihalko conducted a drawing of attendee names with prizes going to Janice Rey and Joan Wideman.
- G. Janet Moody welcomes suggestions for speakers at meetings and feedback for September dates and times.
- H. Nominations Committee Chair Rhonda Leitch invited members to run and consider donating time to our organization; positions open include President Elect, Recording Secretary, and Nominations Committee. Willingness to Serve forms are on the chapter website.
- I. Question from Doreen Berriel-Cass related to Treasurer's Report – please refer to item E in minutes for post-meeting clarification.

There being no further business, the meeting was adjourned at 1:08 p.m.

Respectfully submitted,



Joan M. Wideman, Recording Secretary



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Attendance Sign-in Sheet

<u>Print Name</u>	<u>Signature</u>	<u>Affiliation</u>
1 Joan Wideman	Joan Wideman	JMW consulting & Pitt Medical Center
2 Rhonda Leitch	Rhonda Leitch	Mercy Memorial Hospital's
3 MARTHA BEAUDRY	Martha Beaudry	WBH - Troy
4 Doris Neumeyer	Dor	
5 Lisha Cleverly	Lisha Cleverly	Rainbow Rehab
6 Marianne Knox	Marianne Knox	Rainbow Rehab
7 Susan Fletcher-Gutowski	Susan Fletcher-Gutowski	SJ Macomb-Oakland
8 Gail Kelm	Gail Kelm	SJ Macomb-Oakland
9 Marcia Piotrowski	Marcia Piotrowski	VA Ann Arbor Health Care System
10 Rita Rhinehart	Rita Rhinehart	Oakwood
11 JANICE REY	Janice E. R	St John Hosp + Med Ctr
12 Jenni Madigan	Jennifer Madigan	St. John Hosp. + Med Center
13 Nicole Bryan Nomides	Nicole Bryan Nomides	St John Hosp + Med Ctr
14 Dorine Bernier-Cass	Dorine Bernier-Cass	St John Hosp + Med Ctr
15 JANET MOORE	Janet Moore	BOTSFORD HOSP.
16 Luann Davis	Luann Davis	Childrens Hosp of Mich
17 Beverly Mihalek	Beverly Mihalek	Henry Ford Hosp.
18 Lisa Engles	Lisa Engles	Karmors
19 SEETHA JAYARAMAN	Seetha Jayaraman	Oakwood Hospital
20 Neil Byrle	Neil Byrle	Smiths Medical



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Print Name

Signature

Affiliation

LINDA NIKPOUR

Linda Nikpour

SJMO