



*Association for Professionals in  
Infection Control & Epidemiology, Inc.*

**APIC-GD General Membership Board Meeting-February 15<sup>th</sup>, 2008  
Location: Beaumont Macomb Medical Building, Clinton Township, MI**

President Doris Neumeyer welcomed attendees and called the General Business Meeting to order at 4:02 p.m. In attendance were: Linda Nikpour, Doris Neumeyer, Joan Wideman, Lisa Engles, Janet Moody, Susan Fletcher-Gutowski, Nancy Hunt, Judene Bartley, and Lisa Storm.

- Minutes from the previous General Membership Business meeting on December 14<sup>th</sup>, 2007 have been posted on the chapter's website since early fall and were approved.
- Old Business: Janet Moody has the job descriptions for the Board and will send to Linda Nikpour to update the handbook. A discussion ensued to increase the funds in the treasury by establishing new programs to generate interest in the association and generate funds. Discussion also centered on increasing communication by sending out an email promoting the Yahoo webpage discussion group. A new user must go the Yahoo webpage and join the APIC-GD group for information on perspective information on infection control.
- New Business: The goals for 2008 were discussed and on March 20<sup>th</sup> Chapter leadership calls were to take place. Doris Neumeyer announced the next Web-In-Air would take place on February 19<sup>th</sup>. There are consumer websites for the public domain with whole lists of brochures on Infection Control issues. This discussion led into the need to focus on community-wide projects to address infection-control issues. Suggestions were to put a packet of brochures together for consumers to help people fight infections. Other suggestions included: engaging the local media to promote our infection control prevention issues. In summary, the goals for 2008 included educational brochures for consumers with advocacy for infection control issues as a focus. Groups that might be interested would be: CHICA (Canadian Nurses for Infection Control), MHA, and MSIC. A second goal would be to sponsor an all-day conference for day-care workers, make-up artists, and manicurists. The conference would promote ways to prevent infection in the workplace, but the regulations for these groups needs to be checked, as well as, how to get CEU's for the different groups. Basic programs that could be presented include: Blood-Borne Pathogens, Cleaning, Disinfection, and Aseptic Technique, and environmental cleaning. The program would include where to find information on resources and on the basic principles of infection control in their workplace.

- Other suggestions included: sending out a questionnaire on infection control to find groups interested in the program, using Oakland County Medical Society, or using Survey Monkey on the web. Karen Neumeyer could also set up a website survey questionnaire so community out-reach could be an approachable goal. Additional groups that could be included were the Macomb Dental Society where the dental hygienists and dental offices would be included for their specialty.
- **Board Roles and Discussion:**
- Educational Program: Janet Hoffner was recommended for this position. It was recommended our group do a joint conference with the St. Clair Infection Control Network on hand hygiene.
- President-Elect: Will do the Chapter Excellence and Carol De Mille projects.
- Past President: Janet Moody will update the leadership roles.
- Web-Page: Doris Neumeyer will contact Andrew Dunn to update the web-page. The domain name and updating and maintenance of the site needs to be sponsored because the usual cost is around \$500.00 per year. Yahoo-Group: Messages will be archived on the group page. A folder can be created for that and the Webmaster can maintain the Yahoo group site. Non-Members cannot access the Yahoo group site and all other emails will be sent from the APIC-GD site.
- Membership: The group needs clarification of membership as some do not have emails and it is difficult to contact them other than written correspondence. A letter will be printed to use the website for all announcements. There are 103 active members with 8 on the lapsed list.
- APIC-Denver: The past president and treasurer will go to Denver.
- Advocacy: It is official that December 26<sup>th</sup> that fit-testing begin and should resume annually.
- There being no further discussion the APIC-GD General Business Meeting was adjourned at 5:50 p.m.

Respectfully submitted,

*Linda Nikpour*

Linda Nikpour, Recording Secretary